



**CITY OF ROWLETT
CITY COUNCIL
SPECIAL MEETING MINUTES**

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, October 12, 2021

7:30 P.M.

Municipal Building

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Pro Tem Grubisich, Deputy Mayor Pro Tem Sherrill, Councilmember Margolis, Councilmember Laning, Councilmember Bell and Councilmember Brown

Absent: Mayor Dana-Bashian

1. CALL TO ORDER

Mayor Pro Tem Grubisich called the meeting to order at 7:30 p.m.

2. EXECUTIVE SESSION

There were no items for this agenda.

3. WORK SESSION

There were no items for this agenda.

4. DISCUSS CONSENT AGENDA ITEMS (7:25 P.M.)* Times listed are approximate.

INVOCATION – Mark Nelson, Cornerstone Church

PLEDGES OF ALLEGIANCE – led by Council

CONVENE REGULAR SESSION (7:30 P.M.)* Times listed are approximate.

5. PRESENTATIONS AND PROCLAMATIONS

5A. Presentation of Proclamation in recognition of National Code Compliance Month.

Deputy Mayor Pro Tem Sherrill presented the proclamation to Janet Tucker, Neighborhood Services Manager, who was accompanied by Code Enforcement Officers Carlton Bush, Keith Hall, and Rich Reyna. Code Enforcement Officers not in attendance were David Gensler and Exavier Poole.

5B. Presentation of Proclamation recognizing October 17-23, 2021 as National Friends of the Library Week.

Councilmember Bell presented the proclamation to several members of Friends of the Rowlett Library, who were accompanied by Phil Barott, Library Information Systems Administrator.

5C. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Councilmember Margolis read the following announcements:

VILLAGE OF ROWLETT DOWNTOWN EVENTS:

Announcing Rowlett's first "Taste of Fall" Farmers Market – every Thursday evening from 6 – 9 through November 11th. Themed evenings with local artists, vendors, produce, flowers and more! Fun for the whole family.

Lunch on the Lawn is back for the fall – every Monday through October 25th from 11 a.m. to 2 p.m. A variety of food trucks will be on hand to offer something for everyone's tastes.

Harvest Market on Main – Saturday, October 16th from 9 a.m. to 4 p.m. Get to know our downtown area while walking, shopping, spending time with friends and family and checking out the Scarecrows on Main. Spend a day shopping our local hand crafter/produce vendors and our downtown shops as well! Experience food from one of our food and dessert trucks.

The Rowlett Economic Development Department, in collaboration with the Rowlett Chamber of Commerce, is hosting a Job Fair, Tuesday October 26th from 11 a.m. to 3 p.m. at the Rowlett Community Centre. Job Seekers and businesses interested in participating are encouraged to register ahead of time.

On Saturday, November 6th, the Neighborhood Planning Team will be a first-time host of the annual Neighborhood Summit in partnership with the City of Plano and the City of Garland. This year's ONLINE summit will focus on Resilience: Strengthening Neighborhood Livability. It's free to the public and registration is available on the City's website.

For more information on these and all other City-related events, please visit Rowlett.com or call the Action Center at 972-412-6100.

Councilmember Brown announced the following:

Electronics recycling/document shredding event on October 16th.

Keep Rowlett Beautiful's 5th annual Tri-City Cleanup rescheduled for October 23rd.

For more information: www.KeepRowlettBeautiful.org.

6. CITIZENS' INPUT

Debra Shinder, Rowlett; thanks to Council/City

7. CONSENT AGENDA

7A. Consider approving the minutes.

Consider action to approve minutes from the following City Council meeting(s): September 20, 2021 Special Meeting, September 21, 2021 Regular Meeting, September 27, 2021 Special Meeting and October 5, 2021 Regular Meeting.

This item was approved on the Consent Agenda.

7B. Consider a resolution authorizing the payment for fee and payment processing services.

Consider action to approve a resolution authorizing a purchase order for payment in the amount of \$109,000 to Paymentus for fiscal year 2022 for fee and payment processing services.

This item was approved on the Consent Agenda as RES-115-21.

7C. Consider a resolution authorizing the purchase of annual software maintenance and support services.

Consider action to approve a resolution authorizing the City Manager to execute purchase orders for annual software maintenance and support services for the Police Department's software applications in the amount of \$181,392.90.

This item was approved on the Consent Agenda as RES-116-21.

7D. Consider a resolution approving a task authorization with Walter P. Moore, Inc.

Consider action to approve a resolution authorizing Task Authorization FY22-WPM-01 in the amount of \$72,790 with Walter P. Moore, Inc. (Walter P. Moore) for engineering design work associated with the Alley Group N Reconstruction Project and authorizing the Mayor to execute the necessary documents for said services.

This item was approved on the Consent Agenda as RES-117-21.

7E. Consider a resolution for fleet maintenance and repair services for the Fire Department.

Consider action to exercise the first of four (4) one-year renewals with Metro Fire Apparatus Specialists, Inc. (Metro Fire) for Fire Department fleet maintenance and repair services in an annual amount not to exceed \$130,000.

This item was approved on the Consent Agenda as RES-118-21.

7F. Consider a resolution amending Resolution RES-054-21.

Consider action to amend resolution RES-054-021 authorizing the purchase of (2) E-One fire apparatus through Metro Fire Apparatus Specialists, Inc. (Metro Fire). This amendment is needed to change the apparatus manufacturer to Spartan Emergency Vehicles (Spartan) due to the vendor's inability to deliver the originally requested product. The purchase will be through Sourcewell contract pricing, and all costs and specifications will remain unchanged.

This item was approved on the Consent Agenda as RES-119-21.

7G. Consider a resolution awarding a contract for alley reconstruction.

Consider action to approve a resolution accepting the bid of and awarding a contract to Aushill Construction, LLC in the amount of \$204,052, with a ten percent (10%) contingency amount of \$20,405.20, and up to \$5,000 for an early completion bonus, resulting in a total project budget of \$229,457.20 for alley reconstruction between Lakeshore Lane and Windridge Lane, and authorizing the Mayor to execute the necessary documents for said services.

This item was approved on the Consent Agenda as RES-120-21.

7H. Consider a resolution accepting a SAFER grant award.

Consider action to approve a resolution authorizing the City Manager to accept a 2020 Staffing for Adequate Fire & Emergency Response (SAFER) grant award (EMW-2020-FF-01410) in the amount of \$2,655,015.84 from the Federal Emergency Management Agency (FEMA).

This item was approved on the Consent Agenda as RES-121-21.

Passed the Consent Agenda

A motion was made by Councilmember Margolis, seconded by Deputy Mayor Pro Tem Sherrill, including all the preceding item(s) marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. INDIVIDUAL CONSIDERATION

8A. Conduct a public hearing and consider action to approve an ordinance reviewing and approving the Amended and Restated Bayside Public Improvement District (PID) Service and Assessment Plan including the annual update to the Assessment Roll pursuant to the Service and Assessment Plan for the Bayside PID – North Improvement Area.

Wendy Badgett, Director of Finance, and Josh Arendt, MuniCap – PID Administrator, provided information for this item. The public hearing opened and closed with no speakers.


Motion by Deputy Mayor Pro Tem Sherrill, seconded by Councilmember Brown, to approve the item as presented. The motion passed with a unanimous vote of those members present. This item was approved as ORD-041-21.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action taken.

9. ADJOURNMENT

The meeting adjourned at 8:07 p.m.



Tammy Dana-Bashian, Mayor



Laura Hallmark, City Secretary

Approved on: October 19, 2021