



# CITY OF ROWLETT CITY COUNCIL MINUTES

*Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.*

Tuesday, October 19, 2021

5:30 P.M.

Municipal Building

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Dana-Bashian, Mayor Pro Tem Grubisich, Deputy Mayor Pro Tem Sherrill, Councilmember Margolis, Councilmember Laning, Councilmember Bell and Councilmember Brown**

**1. CALL TO ORDER**

Mayor Dana-Bashian called the meeting to order at 5:30 p.m.

**2. EXECUTIVE SESSION (5:30 P.M.)\* Times listed are approximate.**

- 2A.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with Attorney), to seek legal advice from the City Attorney regarding Right-of-Way acquisition for the future expansion of Chiesa Road. (30 minutes)

In Executive Session at 5:31 p.m. Out at 6:05 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to Texas Government Code, Sec. 551.074 (Personnel) and Sec. 551.071 (Consultation with City Attorney), to deliberate the employment of the City Prosecutor and to consult with and receive legal advice from the City Attorney regarding the foregoing. (45 minutes) **THIS ITEM WILL BE DISCUSSED AFTER THE REGULAR SESSION.**

In Executive Session at 8:12 p.m. Out at 9:47 p.m.

**3. WORK SESSION (6:00 P.M.)\* Times listed are approximate.**

City Council may receive public input on the following items:

- 3A.** Discuss Herfurth Park trail options for Phase One renovation. (30 minutes)

Aaron Cleaver, Director of Parks and Recreation, along with Brad Moulton, with la terra studios, provided options for a trail. There was a consensus of Council to move forward with utilizing existing sidewalk structures and grading main area and incorporating a painted bike lane.

- 3B.** Discuss and receive input to require no parking along one side of Singleton Street, Vaughn Drive and Lawing Lane in Toler Business Park. (30 minutes)

Public comment from Chuck Scroggs, Rowlett; in favor of item.

Tom Harris, Director of Engineering, with Munal Mauladad, Managing Director of Community Development and Engineering, presented the information for this item. They outlined the public safety issues with parking on both sides of the streets and near fire hydrants. It was the consensus of Council to proceed and have staff visit with affected businesses to discuss parking requirements.

- 3C.** Present an update on the City's Capital Improvement Plan (CIP). (30 minutes)

Neil Howard – Fire Chief, Mr. Cleaver and Mr. Harris provided updates for public safety, parks and public works and CIP projects.

**4. DISCUSS CONSENT AGENDA ITEMS**

After a short break at 7:24 p.m., Council reconvened at 7:30 p.m.

**INVOCATION** – Councilmember Brown

**PLEDGES OF ALLEGIANCE** – led by City Council

**CONVENE REGULAR SESSION (7:30 P.M.)\*** Times listed are approximate.

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Presentation of proclamation recognizing the week of October 18-22, 2021 as Texas Chamber of Commerce Week.

Presented by Councilmember Laning to Michael Gallops – President/CEO, Laura Keasling – Membership Experience & Engagement Director and Elida Barfield – Co-Chair, Ambassador Team of the Rowlett Chamber of Commerce,

- 5B.** Recognizing outgoing Boards and Commissions Members for their service ending September, 2021.

Laura Hallmark, City Secretary and Mayor Pro Tem Grubisich presented plaques to those members present.

Members recognized:

Steve Walker	Animal Shelter Advisory Board	2020 – 2021
Barbara Morrison	Arts And Humanities Commission	2019 – 2021
Kim Nurmi	Arts And Humanities Commission	2018 – 2021
Cheyenne Rolf	Arts And Humanities Commission	2019 – 2021
Robert Lacroix	Economic Development Advisory Board	2019 – 2021
	Board Of Adjustment	2018 – 2019
Jerry Daniels	Golf Advisory Board	2012 – 2021
	Senior Advisory Board	2011 – 2012
Brent Dorenbecker	Golf Advisory Board	2012 – 2021
Jeff Feyerherm	Golf Advisory Board	2018 - 2020
Shanna Hinrichs	Library Advisory Board	2020 – 2021
Pam Mahaney	Library Advisory Board	2020 – 2021
Amber Reece	Library Advisory Board	2018 – 2021
Marilee Salfelder	Library Advisory Board	2020 – 2021
Bill Schwab	Library Advisory Board	2010 – 2021
Lonnie Cornwell	Parks and Recreation Advisory Board	2007 – 2021
Anthony Scott	Parks and Recreation Advisory Board	2018 – 2021
Wesley Davis	Planning And Zoning Commission	2020 – 2021
Austin Entrop	Planning And Zoning Commission	2020 – 2021
Miranda Morgan	Planning And Zoning Commission	2020 – 2021
Jeff Schmucker	Planning And Zoning Commission	2020 – 2021
Stephen Winton	Planning And Zoning Commission	2018 – 2021
Ryan Khalil	Diversity, Equity & Inclusion Commission	2019 – 2021
April Wise	Diversity, Equity & Inclusion Commission	2019 – 2021
Denise Younge	Diversity, Equity & Inclusion Commission	2018 – 2021
Carly Cavaness	Rowlett Youth Advisory Council	2018 – 2021
Keaton Costlow	Rowlett Youth Advisory Council	2018 – 2021
Carly Mitchell	Rowlett Youth Advisory Council	2020 – 2021
Gelila Negesse	Rowlett Youth Advisory Council	2019 – 2021
Michael Britt	Senior Advisory Board	2013 – 2020
Karen Cosby	Senior Advisory Board	2018 – 2020
Veda Kull	Senior Advisory Board	2018 – 2021

**5C. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.**

Deputy Mayor Pro Tem Sherrill made the following announcements:

Early Voting has begun for the November 2<sup>nd</sup> Constitutional & Joint Election and ends Friday, October 29<sup>th</sup>. Dallas County residents may vote at the City Hall Annex. Rockwall County residents may vote at the Rockwall County Library. Date and time information is on the City's website.

**VILLAGE OF ROWLETT DOWNTOWN EVENTS:**

Rowlett's "Taste of Fall" Farmers Market – every Thursday evening from 6 – 9 through November 11<sup>th</sup>. Themed evenings with local artists, vendors, produce, flowers and more! Fun for the whole family.

You've got one last chance for Lunch on the Lawn – Monday, October 25<sup>th</sup> from 11 a.m. to 2 p.m. A variety of food trucks will be on hand to offer something for everyone's tastes.

National Prescription Take Back Day is Saturday, October 23<sup>rd</sup>.

Drop off expired, unwanted or unused pharmaceutical controlled substances and other medications with the Rowlett Police Department at the Rowlett Community Centre from 10 a.m. – 2 p.m.

The Rowlett Economic Development Department, in collaboration with the Rowlett Chamber of Commerce, is hosting a Job Fair, Tuesday October 26<sup>th</sup> from 11 a.m. to 3 p.m. at the Rowlett Community Centre. Job Seekers and businesses interested in participating are encouraged to register ahead of time.

Families are invited to enter the spooky, haunted drive-thru Trunk or Treat trail in the Rowlett Community Centre/Wet Zone parking lots on Saturday, October 30<sup>th</sup> from 5 – 8 p.m. and receive candy from trunks all along the way! You could also be the winner of the costume contest. There is still time to register your trunk.

On Saturday, November 6<sup>th</sup>, the Neighborhood Planning Team will be a first-time host of the annual Neighborhood Summit in partnership with the City of Plano and the City of Garland. This year's ONLINE summit will focus on Resilience: Strengthening Neighborhood Livability. It's free to the public and registration is available on the City's website.

For more information on these and all other City-related events, please visit Rowlett.com or call the Action Center at 972-412-6100.

Councilmember Brown announced the following:

Keep Rowlett Beautiful's 5<sup>th</sup> annual Tri-City Cleanup rescheduled for October 23<sup>rd</sup>. For more information: [www.keepprowlettbeautiful.org](http://www.keepprowlettbeautiful.org).

## **6. CITIZENS' INPUT**

There were no speakers.

## **7. CONSENT AGENDA**

### **7A. Consider approving the minutes.**

Consider action to approve minutes from the following City Council meeting(s): October 12, 2021 Special Meeting.

**This item was approved on the Consent Agenda.**

**7B. Consider a resolution amending and adopting the City's Investment Policy for FY22.**

Consider action to approve a resolution amending and adopting the City's Investment Policy, including the investment policies, investment strategies and approved broker/dealers for Fiscal Year 2022.

**This item was approved on the Consent Agenda as RES-122-21.**

**7C. Consider a resolution approving a second year payment with a software vendor.**

Consider action to approve a resolution approving the second-year payment of the City's three-year agreement with a software vendor for software in the amount of \$143,715.68, and authorizing the City Manager to execute the necessary documents.

**This item was approved on the Consent Agenda as RES-123-21.**

**7D. Consider a resolution authorizing a purchase for online storage and services.**

Consider action to approve a resolution authorizing a purchase order in the amount of \$120,000 to an information technology vendor for online data storage, support and maintenance for infrastructure backup and offsite Disaster Recovery Plan, and authorizing the City Manager to execute the necessary documents to purchase said services.

**This item was approved on the Consent Agenda as RES-124-21.**

**7E. Consider a resolution approving cybersecurity assistance and protection.**

Consider action to approve a resolution in the amount of \$63,802.50 for cybersecurity assistance and protection and authorizing the City Manager to execute the necessary documents to purchase said services.

**This item was approved on the Consent Agenda as RES-125-21.**

**Passed the Consent Agenda**

**A motion was made by Councilmember Margolis, seconded by Councilmember Laning, including all the preceding item(s) marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

**8. INDIVIDUAL CONSIDERATION**

**8A. Consider and take action to approve a resolution authorizing the Mayor to execute a Facilities Agreement between the City of Rowlett, Texas, and 8600 Merritt Property Operator, LLC, in an amount not to exceed \$233,532 as a credit of roadway impact fees towards construction costs**

for Fayetteville Avenue serving Merritt Villas Addition in the City of Rowlett, Dallas County, Texas.

Jeff Cohen, Assistant Director of Engineering, presented the information for this item.

**A motion was made by Mayor Pro Tem Grubisich, seconded by Councilmember Brown, to approve the item as presented. The motion passed with a unanimous vote of those members present. This item was approved as RES-126-21.**


After a short break at 8:07 p.m., Council reconvened in Executive Session Item 2B at 8:12 p.m.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

**9. ADJOURNMENT**

The meeting adjourned at 9:47 p.m.

  
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Tammy Dana-Bashian, Mayor

  
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Laura Hallmark, City Secretary

Approved on: November 2, 2021