



# CITY OF ROWLETT CITY COUNCIL MINUTES

*Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.*

Tuesday, November 16, 2021

5:00 P.M.

Municipal Building

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Dana-Bashian, Mayor Pro Tem Grubisich, Deputy Mayor Pro Tem Sherrill, Councilmember Margolis, Councilmember Laning, Councilmember Bell and Councilmember Brown**

**1. CALL TO ORDER**

Mayor Dana-Bashian called the meeting to order at 5:00 p.m.

**2. EXECUTIVE SESSION**

There are no items for this agenda.

**3. WORK SESSION (5:00 P.M.)\* Times listed are approximate.**

City Council may receive public input on the following items:

**3A. Discuss the 2018 City of Rowlett Parks, Recreation & Trails Master Plan and receive consensus from Council as to the current trail construction priority list. (45 minutes)**

Public comments received from the following:

- |                      |                   |
|----------------------|-------------------|
| 1. Tom Shinder       | 6. Asa Cascavilla |
| 2. Debra Shinder     | 7. Charlie Reilly |
| 3. Roxie Keys        | 8. Rajesh Zaveri  |
| 4. Bill Wright       | 9. Dave Holl      |
| 5. Stephanie Higgins | 10. Brian Brooks  |

Public comments received via email from the following were read into the record:

- |                 |                            |
|-----------------|----------------------------|
| 1. Jill Reilly  | 4. Martin Hernandez        |
| 2. James Morris | 5. Billy & Melissa Rushing |
| 3. Paul Daniel  | 6. Logan Aduddell          |

7. Scheraz Zaveri
8. Donna Miller

9. Rick Miller
10. Brenda Fisher

Aaron Cleaver, Director of Parks and Recreation, presented the information for this item. Council discussion regarding the development south of Harborside, updating the trails Master Plan and position of Lakeside North Trail. It was the consensus of Council to proceed with an update to the trails Master Plan to include, "no trails on the lake behind single-family homes" and to route the Lakeside North Trail across the development to Chiesa Road.

- 3B.** Discuss and receive a presentation regarding the Trails at Cottonwood Creek drainage, traffic and environmental studies. (30 minutes)

This item was discussed after 3C.

Public comments received from the following:

1. Stephanie Higgins

Jeff Cohen – Assistant Director of Engineering and Munal Mauladad – Managing Director of Community Development and Engineering, provided background information for this item, which included an explanation for the process of waterflow and the pros and cons of water detention and retention.

- 3C.** Discuss the potential to move forward with a May 2022 Bond Election to include new City facilities and Parks, Trails and Recreation Facility improvements. (45 minutes)

This item was discussed after 3A.

Public comments received from the following:

1. Debra Shinder
2. Dave Holl

Brian Funderburk, City Manager, presented the information for this item. Council discussion regarding special challenges – facilities that are obsolete and outdated, shortage of needed space, need to continue to meet needs of growth and needs far outweigh financial capacity. Further discussion regarding a comprehensive/master plan for facilities, educating the public regarding bond projects and politicizing bond package when done in conjunction with the General Election for Councilmembers. It was the consensus of Council to not hold a special bond election in May 2022 and look toward November 2022.

- 3D.** Receive update and recommendation from the Court Governance Committee for the services of a City Prosecutor. (20 minutes)

Due to time constraints, this item was not discussed. Formal action is listed on the Consent Agenda for this meeting. Council asked that it be pulled for Individual Consideration.

**4. DISCUSS CONSENT AGENDA ITEMS**

As stated above, Council requested Item 7L be pulled for Individual Consideration as well as Item 7I.

After a short break at 7:27 p.m., Council reconvened at 7:33 p.m.

**INVOCATION** – Councilmember Brown

**PLEDGES OF ALLEGIANCE** – led by Council

**CONVENE REGULAR SESSION (7:30 P.M.)\*** Times listed are approximate.

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Presentation of Proclamation to the family of Daniel Dorton as part of the Rowlett Veterans Recognition Program.

Mayor Dana-Bashian and Brian Wilburn with VROC/Third Watch LEMC presented the family members in attendance with the proclamation – Cindy Dorton (wife), two sons, daughter-in-law, two grandchildren and his mother. An additional presentation of a plaque of remembrance and photographs was provided by Third Watch.

- 5B.** Hear presentation on the fourth quarter investment report for September 30, 2021.

Robert Cone, Budget Officer and Nathan Smith with PFM Asset Management provided the report.

- 5C.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Councilmember Sherrill made the following announcements:

The Rowlett Public Library will be hosting a program to help facilitate your job search: Saturday, November 20<sup>th</sup> they will host “Interviewing 101” beginning at 2 p.m. November 20<sup>th</sup> is also the first day of Winter Reading.

Get ready for all the fun events this holiday season:

You could provide a decorated tree to help Decorate Downtown, participate in one or all of the “12 Days of Christmas,” bring all the family for Main Street Fest & Holiday Parade, and Share the Warmth by giving to those in need.

Notify Me is an email subscription to all things City of Rowlett – meeting agendas, minutes, newsletters and special events. You can specify which notifications you wish to receive or sign up for all of them. You could ensure you receive the Friday @ 5, which is chock full of City-related information.

For more information on these and all other City-related events, please visit Rowlett.com or call the Action Center at 972-412-6100.

City offices and facilities will be closed Thursday and Friday, November 25<sup>th</sup> & 26<sup>th</sup> for the Thanksgiving Holiday.

**6. CITIZENS' INPUT**

1. Debra Shinder, Rowlett; Council and citizen input
2. Preston Wallhood, Dallas; update on the Trails at Cottonwood Creek
3. Stephen Horwitz, Rowlett; trails and COVID

**7. CONSENT AGENDA**

**7A. Consider approving the minutes.**

Consider action to approve minutes from the following City Council meeting(s): November 2, 2021 Regular Meeting.

**This item was approved on the Consent Agenda.**

**7B. Consider a resolution approving a Tree Removal Permit application for property located at the northwest corner of Miller and Chiesa Roads.**

Consider and take action on a request by Sam Lawrence, Narrowpath, LLC., on behalf of property owners Chiesa Miller Development., LLC, for approval of a Tree Removal Permit application on properties zoned Planned Development (PD) District for Single-Family (SF-15) District, (SF-7) District, (SF-5) District, Mixed-Use Waterfront (MU-WF) District, and Limited Commercial (C-1) District Uses. The approximately 25.42-acre site is located in the James Hobbs Survey, Abstract Number 571, at the northwest corner of Miller and Chiesa Roads, in the City of Rowlett, Dallas County, Texas.

**This item was approved on the Consent Agenda as RES-131-21.**

**7C. Consider a resolution authorizing payment for the maintenance cost plan for the Public Safety Radio System.**

Consider action to approve a resolution authorizing the City Manager to execute the second annual payment for an eight-year maintenance cost plan in an estimated annual amount of \$205,243.89 with Motorola and the City of Garland for Rowlett's portion of the Garland/Mesquite/Rowlett/Sachse (GMRS) Public Safety Radio System.

**This item was approved on the Consent Agenda as RES-132-21.**

**7D. Consider a resolution awarding an annual contract for concrete repairs to streets, alleys, sidewalks, curbs, gutters, and utility cuts.**

Consider action to approve a resolution awarding the annual contract for concrete repairs to streets, alleys, sidewalks, curbs, gutters, and utility cuts Cam-Crete Contracting, Inc. in the unit amounts bid and in an estimated annual amount of \$1,535,000.67 and authorizing the Mayor to execute the necessary documents.

**This item was approved on the Consent Agenda as RES-133-21.**

**7E. Consider a resolution approving a contract for pavement leveling services.**

Consider action to approve a resolution approving a contract, through an Interlocal Agreement with the City of Grand Prairie, with Nortex Concrete Lift and Stabilization, Incorporated for pavement leveling services for a term of one year with four optional one-year renewals in the amount of \$125,160.93.

**This item was approved on the Consent Agenda as RES-134-21.**

**7F. Consider a resolution approving the purchase of five emergency vehicles and equipment.**

Consider action to approve a resolution accepting the bid of and awarding a contract to Holiday Chevrolet in the amount of \$285,067.44 for the purchase of five Chevrolet Tahoe model Police pursuit patrol vehicles, emergency vehicle equipment and installation of equipment for the Police Department through the Texas Smart Buy Cooperative Contract #070-A1 Series XS135PUR – Commodity Code 07105540306.

**This item was approved on the Consent Agenda as RES-135-21.**

**7G. Consider a resolution approving the purchase of one emergency vehicle.**

Consider action to approve a resolution accepting and awarding the bids for the purchase of one 2022 Chevrolet Tahoe Commercial Vehicle Enforcement (CVE) unit from Holiday Chevrolet in the amount of \$64,126.75 through the Tarrant County Cooperative Contract # 2020-0174 and associated equipment for \$20,699.39.

**This item was approved on the Consent Agenda as RES-136-21.**

**7H. Consider a resolution approving the purchase of two emergency vehicles and equipment.**

Consider action to approve a resolution accepting the bid of and awarding a contract to Holiday Chevrolet for the purchase of two police pursuit motor vehicles, emergency vehicle equipment and installation of equipment; one 2022 Chevrolet Tahoe vehicle is for use by the Police Patrol Unit in the amount of \$57,013.49 through Texas Smart Buy Cooperative Contract #070-A1, and one 2022 Chevrolet Tahoe is for use by Police School Resource Officer in the amount of \$50,422.84 through Tarrant County Cooperative Contract #2020-0174.

**This item was approved on the Consent Agenda as RES-137-21.**

**7I. Consider a resolution authorizing expenditure for the ROBUST Grant program.**

Consider action to approve a resolution authorizing the expenditure of \$24,343.50 for a nonprofit round of the Rowlett Business Stimulus (ROBUST) Grant program.

**This item was pulled for Individual Consideration.**

Ed Balderas, Emergency Management Coordinator, along with Michael Gallops, President/CEO of the Rowlett Chamber of Commerce, provided the information for this item.

**A motion was made by Mayor Pro Tem Grubisich, seconded by Councilmember Margolis, to approve the item as presented. The motion passed with a vote of five in favor and two abstentions (Laning, Brown). This item was approved as RES-138-21.**

**7J. Consider a resolution executing a task authorization to replace the Outdoor Warning Siren system.**

Consider action to approve a resolution executing a task authorization for Fitzpatrick Design Construction Services Group LLC, in the amount of \$48,500, for professional project management services related to the replacement of the City's Outdoor Warning Siren (OWS) system.

**This item was approved on the Consent Agenda as RES-139-21.**

**7K. Consider a resolution awarding a contract for the replacement and upgrade of the City's Outdoor Warning Siren system.**

Consider action to approve a resolution accepting the bid of and awarding a contract to SafetyCom, Inc. in an amount not to exceed \$1,226,949 for the replacement and upgrade of the City's Outdoor Warning Siren (OWS) system and authorizing the Mayor to execute the necessary documents.

**This item was approved on the Consent Agenda as RES-140-21.**

**7L. Consider a resolution appointing an Interim City Prosecutor.**

Consider action to approve a resolution appointing a Deputy City Attorney to serve as an Interim City Prosecutor for the Municipal Court.

**This item was pulled for Individual Consideration.**

Mayor Pro Tem Grubisich presented the information for this item.

**A motion was made by Deputy Mayor Pro Tem Sherrill, seconded by Councilmember Brown, to appoint Ashley McSwain, Jason Day and the law firm of Messer, Fort, McDonald PLLC as interim prosecuting attorneys. The motion passed with a unanimous vote of those members present. This item was approved as RES-141-21.**

**Passed the Consent Agenda**

**A motion was made by Councilmember Margolis, seconded by Deputy Mayor Pro Tem Sherrill, including all the preceding item(s) marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

**8. INDIVIDUAL CONSIDERATION**

There are no items for this agenda.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

**9. ADJOURNMENT**

The meeting adjourned at 8:27 p.m.

  
\_\_\_\_\_  
Tammy Dana Bashian, Mayor

  
\_\_\_\_\_  
Laura Hallmark, City Secretary

Approved on: December 7, 2021