



CITY OF ROWLETT CITY COUNCIL SPECIAL MEETING MINUTES

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, December 14, 2021

5:45 P.M.

Municipal Building

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Dana-Bashian, Mayor Pro Tem Grubisich, Deputy Mayor Pro Tem Sherrill, Councilmember Margolis, Councilmember Laning, Councilmember Bell and Councilmember Brown

1. CALL TO ORDER

Mayor Dana-Bashian called the meeting to order at 5:46 p.m.

2. EXECUTIVE SESSION (5:45 P.M.)* Times listed are approximate.

- 2A. The City Council shall convene into Executive Session pursuant to Texas Government Code, Sec. 551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney regarding the Sapphire Bay Marina and the Sapphire Bay Marina Development Agreement. (45 minutes)

In Executive Session at 5:46 p.m. Out at 6:37 p.m.

3. WORK SESSION (6:30 P.M.)* Times listed are approximate.

City Council may receive public input on the following items:

- 3A. Discuss the Fiscal Year 2023 (FY2023) Budget Calendar. (25 minutes)

Robert Cone, Budget Officer, presented the background information on Senate Bill 2, which drives this calendar. Other legal deadlines were reviewed.

- 3B. Discuss options for updating the Highway 66 sound wall mural art at Hwy 66 and Edgewater Drive. (25 minutes)

Mayor Dana-Bashian read an email comment submitted by Katherine Rinz – Rowlett.

Laura Tschoerner, Director of Library Services, with Deborah Crosby, Chair of the Arts and Humanities Commission, presented the history of the wall mural and reviewed the recommendations from the Commission. After further discussion, existing available funds will be earmarked and discussed during the budget process. Staff will coordinate with the Texas Department of Transportation (TxDOT) for resurfacing options for a surface that is more conducive for painting and the Arts and Humanities Commission will also investigate other options.

4. DISCUSS CONSENT AGENDA ITEMS

After a short break at 7:16 p.m., Council reconvened at 7:30 p.m.

INVOCATION – Pam White, First Rowlett United Methodist Church

PLEDGES OF ALLEGIANCE – led by Council

CONVENE REGULAR SESSION (7:30 P.M.)* Times listed are approximate.

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Hear presentation for Comprehensive Monthly Financial Report (CMFR) for the period ending September 30, 2021.

Wendy Badgett, Director of Finance, presented the information.

- 5B.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Deputy Mayor Pro Tem Sherrill made the following announcements:

Help the Rowlett Police Officers Association give a less fortunate child a Merry Christmas this year. Wave down any officer out on patrol, if they are not responding to a call, they will be happy to accept donations of toys and other gifts appropriate for children of all ages. New and unwrapped toys may be dropped off 24 hours a day at the lobby of the Rowlett Police Station or at any of our four Fire Stations. All toys and gifts donated will go to Rowlett organizations who target families of children who have fallen on hard times or are less fortunate than others.

The Residential Safe Room Rebate Program helps homeowners who wish to mitigate risk to tornadoes, straight-line winds and hail by installing a residential safe room. Applications being accepted through April 1, 2022. Rebates are considered on a first-come, first-served selection process. This program is not retroactive and applies to qualifying costs up to \$3,000 or 50% - whichever is less.

Are you interested in participating in the Capital projects process? The City Council is now accepting applications for residents who wish to serve on the ad hoc Bond Committee. Deadline

is January 28th and interviews will be conducted February 3rd and/or February 5th – depending on the number of applications received.

Mayor Tammy Dana-Bashian will present her annual State of the City address at the January 4th Council meeting. Please attend or tune in to hear about the City's numerous 2021 accomplishments as well as the outlook going forward for 2022.

Notify Me is an email subscription to all things City of Rowlett – meeting agendas, minutes, newsletters and special events. You can specify which notifications you wish to receive or sign up for all of them. You could ensure you receive the Friday @ 5, which is chock full of City-related information.

For more information on these and all other City-related events, please visit Rowlett.com or call the Action Center at 972-412-6100.

All City facilities, with the exception of emergency services, will be closed December 23rd, 24th and 31st for the holidays. Trash collection will follow the regular schedule.

Mayor Dana-Bashian expressed heartfelt thoughts for those to the east who were struck by the storms and tornado last week.

Councilmember Brown announced that the Veterans Resource and Outreach Center (VROC) is accepting contributions that will be taken to one of the devastated areas in Mayfield, Kentucky. For more information, call 972-463-8762. Excerpt from VROC Facebook page: *"now through Saturday afternoon we are collecting Non-perishable Food Items, Water, Emergency Supplies (Batteries, Flashlights, Tarps, Cordage, gloves, tools, etc.) warm clothes, and other essential items! The needs are immense and the list of things they could use is long!! If you'd like to help out, you can drop off at The VROC, 4210 Industrial Street in Rowlett, all donations are Tax Deductible, or you can go online and donate to www.lifemessage.org and designate "Task Force Mayfield!"*

6. CITIZENS' INPUT

There were no in person speakers. Mayor Dana-Bashian read into the record email comments received from the following: Brian McCurry, Rowlett; opposition to Item 7E.

7. CONSENT AGENDA

7A. Consider approving the minutes.

Consider action to approve minutes from the following City Council meeting(s): December 7, 2021 Regular Meeting.

This item was approved on the Consent Agenda.

7B. Consider a resolution approving a tree removal permit application.

Consider and take action on a request by Young Choi, JBI Partners, Inc., on behalf of property owners Rowlett Suburban Development, LLC., for approval of a Tree Removal Permit application on property zoned Single-Family Residential (SF-8) District. The approximately 12.93-acre site is situated in the Hanse Hamilton Survey, Abstract Number 548, approximately 130 feet northeast of the intersection of Pheasant Run Drive and Dalrock Road, in the City of Rowlett, Dallas County, Texas.

This item was approved on the Consent Agenda as RES-145-21.

7C. Consider a resolution approving a tree removal permit application.

Consider and take action on a request by Young Choi, JBI Partners, Inc., on behalf of property owners Trail Creek Partners, Ltd., for approval of a Tree Removal Permit application on property zoned Planned Development (PD) District for Form-Based New Neighborhood (FB-NN) Uses. The approximately 71.4-acre site makes up Phase I of the Trails at Cottonwood Creek Development, and is situated in the William Blevins Survey, Abstract Number 95, approximately 1,130 feet northeast of the intersection of Vinson and Stonewall Roads in the City of Rowlett, Dallas County, Texas.

This item was approved on the Consent Agenda as RES-146-21.

7D. Consider a resolution approving a contract renewal for annual crack sealing.

Consider action to approve a resolution authorizing the first of two one-year renewals for the annual crack seal contract with American Pavement Solutions, Inc., in an estimated annual amount of \$150,000.

This item was approved on the Consent Agenda as RES-147-21.

7E. Consider a resolution approving a tree removal permit application.

Consider and take action on a request by Humberto Johnson, Skorburg Company, on behalf of property owners Lake Shore Village SF, Ltd., for a Tree Removal Permit application on property zoned Planned Development (PD) District for Single-Family Residential (SF-5) Uses. The approximately 21.75-acre site is situated in the William Crabtree Survey, Abstract Number 346, approximately 750 feet southwest of the intersection of Schrade and Dalrock Roads in the City of Rowlett, Dallas County, Texas.

This item was approved on the Consent Agenda as RES-148-21.

7F. Consider a resolution approving playground surface repairs.

Consider action to approve a resolution approving repairs at Kids Kingdom of existing Poured-in-Place surface, administration of roll coat material and the installation of artificial turf in the zip line area through BuyBoard Contract #641-21 with Robertson Recreational Surfaces in the amount of \$86,601.73.

This item was approved on the Consent Agenda as RES-149-21.

7G. Consider a resolution approving participation in litigation settlement.

Consider action to approve a resolution approving the City's participation in the State of Texas' Opioid Litigation Settlement and adopting the Texas Term Sheet.

This item was approved on the Consent Agenda as RES-150-21.

7H. Consider a resolution authorizing the purchase of IT equipment, software and maintenance support.

Consider action to approve a resolution authorizing purchase orders not to exceed \$680,654.86 to a major hardware and software vendor to purchase new Information Technology (IT) equipment and software licensing with five years of maintenance and support for the City's virtual technology infrastructure environment.

This item was approved on the Consent Agenda as RES-151-21.

7I. Consider a resolution approving an agreement for prosecutorial services.

Consider action to approve a resolution appointing the firm of Messer, Fort & McDonald to provide prosecutorial services for the City of Rowlett's Municipal Court and authorizing the Mayor to sign on the City's behalf.

This item was approved on the Consent Agenda as RES-152-21.

Passed the Consent Agenda

A motion was made by Councilmember Margolis, seconded by Councilmember Laning, including all the preceding item(s) marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. INDIVIDUAL CONSIDERATION

8A. Conduct a public hearing and take action on a request by property owner Mohammad Hussain, IRA Harwood LLC., regarding a Special Use Permit to allow a convenience store with gas pumps on an approximately 1.25-acre property zoned Limited Commercial/Retail (C-1) District. The subject property is located at the southwest corner of Miller and Chiesa Roads, being Lot 1, Block A of Milam Addition, in the City of Rowlett, Dallas County, Texas.

The Planning and Zoning Commission was meeting at the same time with an item on their agenda to reconsider their recommendation to Council. It was the consensus of Council to table this item pending the outcome of that meeting.

A motion was made by Councilmember Brown, seconded by Deputy Mayor Pro Tem Sherrill, to table this item to the next Regular City Council meeting on January 4, 2022. The motion passed with a unanimous vote of those members present.

All public comments received via email for this public hearing will be carried over to January 4, 2022.

THIS ITEM WAS NOT APPROVED.


TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action taken.

9. ADJOURNMENT

The meeting adjourned at 7:57 p.m.


Tammy Dana-Bashian, Mayor


Laura Hallmark, City Secretary

Approved on: January 4, 2022