



**Parks and Recreation Advisory Board Meeting Minutes
Wednesday, December 8, 2021**


6:30 p.m.

Tokyo Hana 9900 Lakeview Parkway, Rowlett TX 75088

PRESENT Chair: Mike DeLatte, Vice Chair: Dolores Henning, Richard Kull, Eve Johnson, Michael Schupp, Donna Ferguson; Alternates: Rebecca Day, Kristy Andrade,
ABSENT: Derrick Culpepper, Corrie Cabral, Elise Bowers, Bernadette Hagmeier
VISITORS: N/A
STAFF: Shelly Monroe, Sr. Administrative Assistant; Kari Pacheco, Assistant Director of Parks & Recreation; Blake Margolis, City Council Liaison; Aaron Cleaver, Director of Parks & Recreation

1. Chairman Mike DeLatte called meeting to order at 6:33 p.m.
2. Consider approving minutes from the regular meeting held November 10, 2021.
 - A. Michael Schupp made a motion to approve the minutes as written.
 - B. Richard Kull seconded the motion.
 - C. Approved 6 - 0.
3. Citizen Input
No Citizen input.
4. Parks Board event update.
 - A. The Night Hike event - M. Schupp reported the set up and preparations for this event were good. There were 10 attendees. A good time of year, as the weather was great. The moon was shining bright, therefore the path wasn't as dark as anticipated. The solar lights were set up nicely and helpful.
 - B. Richard Kull mentioned the Parks Board Christmas tree was decorated downtown and thanked E. Bowers for purchasing the decorations.
5. Update from City Council Liaison, Blake Margolis.
 - A. Recently there has been two separate shooting incidents at Community Park. Police Department is working on suspects.
 - B. There will not be a bond option on the ballot for the May 2022 election but will be on the November 2022 ballot.
 - C. Rowlett Residential Safe Room Rebate applications are open for submission and is a first come first serve process.
6. Assistant Director's Report
 - A. All the big events are wrapped up for 2021. Main Street Fest had a great turnout and many positive comments received by those who attended. The Twelve Days of Christmas activities is still occurring.
 - B. Rowlett Community Centre: Repairs are almost complete.
 - C. Department retreats have been recently held and leadership is working on plans for next year. Park Division staff are working on winter projects and now fully staffed.
7. Public announcements by members of the Board and/or staff can be made.
Mike DeLatte stated the Toys For Tots donation drive is coming to a close, therefore the box at the Community Centre will be picked up Monday. Members were invited to pass by his house to see his Christmas Decorations.
8. Members of the Board may request topics for future agenda meetings.
No topics requested
9. Adjournment at 6:51 p.m.


Mike DeLatte, Chairman


Kari Pacheco, Parks and Recreation Assistant Director