



## LIBRARY ADVISORY BOARD MINUTES

*Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.*

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Thursday, January 13, 2022

6:30 p.m.

Rowlett Public Library - 3900 Main Street

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- 1) Meeting called to order by Vicki Stallcup-Causey, Chair, at 6:30 p.m. and determined a quorum was present.
  - a) Members present: Vicki Stallcup-Causey, Deborah Smith, Tana Daniels, Jerry Hickman, and Janet Alvarez
  - b) Members absent: Suzanne Webster, Shannon Bryan
  - c) City Council Liaison: Pamela Bell
  - d) Staff present: Laura Tschoerner, Library Services Director
  - e) Visitor(s) Present: N/A
- 2) Chair selects voting alternate(s), if necessary.
  - a) Alternate Jerry Hickman was selected as a voting member for Shannon Bryan.
  - b) Alternate Janet Alvarez was selected as a voting member for Suzanne Webster.
- 3) Citizens' Input
  - a) N/A
- 4) Consider approving minutes from the previous meeting held November 11, 2021
  - a) Deborah Smith motioned to accept the November 11, 2021 meeting minutes as written, seconded by Vicki Stallcup-Causey. The motion was unanimous with the members present.
- 5) Update from City Council Liaison Pamela Bell.
  - a) Pam Bell handed out copies of Lakeside Leisure
  - b) The City is accepting candidates for a Stakeholder Engagement Group to guide, solicit and review public input for updating the Rowlett Development Code and Form-Based Code. Interested individuals should contact Pam Bell.
  - c) The ad hoc Bond Committee applications are being accepted. Contact the City Secretary's Office for more information.
  - d) Judge Rosalind Jeffers has been appointed Associate Judge of the Rowlett Municipal Court.
  - e) The Rowlett Animal Shelter is full.
  - f) The City of Rowlett leaders participated in a trivia contest and won the Smartest City Award.
  - g) Updates were presented on the North Shore and Sapphire Bay projects.
- 6) Library Director's Report
  - a) Upcoming programs
    - i) Laura Tschoerner, Library Services Director, announced upcoming programs would include:
      - (1) Black History Month Bookmark Contest – Entries due January 21.
      - (2) Lunar New Year Celebration – January 22
      - (3) 3<sup>rd</sup> Saturday of Each Month – Teen Takeover
    - ii) Wi-Fi hotspots will be available for checkout soon
  - b) Recap of FY2022 1<sup>st</sup> quarter
    - i) Laura Tschoerner discussed programs held in the first quarter of FY2022. Those programs included:
      - (1) Star Wars Day 10/2/21

- (2) Noon Year's Eve 12/29/21
- (3) Author Talk with Larry Yoakum 10/28/21 & 12/4/21
- (4) Coffee Tasting 11/4/21

c) Library guest visits have not returned to pre-pandemic levels.

7) Presentation regarding the Library's Strategic Plan

- a) Laura Tschoerner gave a presentation regarding the Library's Strategic Plan. To keep in accordance with the Texas State Library's requirements for accreditation, the library must review its Strategic Plan every five years. The Library Advisory Board reviewed the Plan in 2016. Staff and the Library Advisory Board will review the Plan for any needed changes.
  - i) February – Library Advisory Board will present their questions and concerns regarding the current Plan
  - ii) March – Staff will review and implement the Advisory Board's suggestion updates
  - iii) April – Staff will finalize revisions to the Plan
  - iv) May – Staff presents the revised Strategic Plan to the Board for review.

8) Public Announcements.

- a) n/a

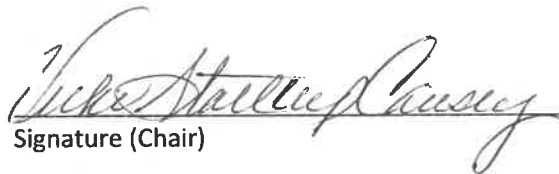
9) Members of the Board or Commission may request topics for future agenda meetings. No member of the Board or commission may discuss any of the requested subjects until such matter has been properly placed on a posted agenda.

a) Future agenda topics

- i) Call to order
- ii) Chair selects voting alternate, if necessary
- iii) Citizens' Input
- iv) Consider approving minutes from the previous meeting
- v) Update from City Council Liaison Pamela Bell
- vi) Library Director's report
- vii) Library Advisory Board's Input on the Library's Strategic Plan
- viii) Public Announcements
- ix) Future agenda items
- x) Adjourn

10) Adjournment.

- a) The meeting adjourned at 7:22 p.m.

  
Signature (Chair)

  
Date