



CITY OF ROWLETT CITY COUNCIL MINUTES

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, February 15, 2022

5:45 P.M.

Municipal Building

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Dana-Bashian, Mayor Pro Tem Grubisich, Deputy Mayor Pro Tem Sherrill, Councilmember Margolis, Councilmember Laning, Councilmember Bell and Councilmember Brown

1. CALL TO ORDER (5:45 P.M.)* Times listed are approximate.

Mayor Dana-Bashian called the meeting to order at 5:45 p.m.

2. EXECUTIVE SESSION

2A. The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.074 (Personnel) to deliberate on the evaluation and duties of the City Manager. (60 minutes) **THIS ITEM WILL BE DISCUSSED FOLLOWING THE REGULAR SESSION.**

In Executive Session at 6:30 p.m. Out at 7:03 p.m.

2B. The City Council shall convene into executive session pursuant to the Texas Government Code, §551.071 (Consultation with Attorney) and §551.074 (Personnel) to seek legal advice from the City Attorney and to deliberate the duties and performance of the presiding judge of the municipal court. (15 minutes) **THIS ITEM WILL BE DISCUSSED FOLLOWING THE REGULAR SESSION.**

In Executive Session at 9:54 p.m. Out at 11:55 p.m.

3. WORK SESSION (5:45 P.M.)*

City Council may receive public input on the following items:

3A. Presentation of the City of Rowlett's AARP Age Friendly Livability Action Plan. (30 minutes)

Aaron Cleaver, Director of Parks and Recreation, along with Kenneth Williams, Chair of the Senior Advisory Board, reviewed the plan. Discussion regarding the process and the great deal of work involved by staff and the board. After further discussion it was the consensus of Council to proceed with submitting the plan.

- 3B.** Discuss a proposed charter for the Internal Auditor and proposal to hire Weaver and Tidwell, L.L.P. to develop an internal audit risk assessment. (30 minutes)

Mayor Dana-Bashian reviewed the history of the position and additional comments were provided by Councilmembers Brown and Margolis as Audit/Finance Committee members. It was the consensus of Council to proceed. This item is listed for consideration on this meeting's Consent Agenda.

4. DISCUSS CONSENT AGENDA ITEMS

After a short break at 7:03 p.m. to attend reception, Council reconvened at 7:34 p.m.

RECEPTION FOR OUTGOING MAYOR TAMMY DANA-BASHIAN (7:00 P.M. – 7:30 P.M.)

INVOCATION - Eric "Gunny" Hartman, Providence Church of Texas

PLEDGES OF ALLEGIANCE

CONVENE REGULAR SESSION (7:30 P.M.)* Times listed are approximate.

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Presentation of Proclamation to Larry Traylor as part of the Rowlett Veterans Recognition Program.

Mayor Dana-Bashian, along with Brian Wilburn – Third Watch/VROC and Lori Coates with Quilts of Valor, presented the proclamation to Mr. Traylor. Mrs. Traylor was also in attendance.

- 5B.** Presentation recognizing the celebration of Black History Month and Proclamation of February 13-19, 2022 being considered People of Color, People of Change Week on behalf of the Rowlett Diversity, Equity, and Inclusion Commission (RDEIC).

Mayor Dana-Bashian presented the proclamation to members of the RDEIC. Commission Chair, Diana Moore, provided comments.

- 5C.** Receive the Annual Comprehensive Financial Report for the fiscal year ended September 30, 2021, which includes the independent auditor's report.

Wendy Badgett, Finance Director and Sarah Dempsey with Weaver & Tidwell presented the report.

- 5D.** Hear presentation on the first quarter investment report for December 31, 2021.

Robert Cone, Budget Officer, presented the report.

- 5E.** Hear presentation of the Comprehensive Monthly Financial Report (CMFR) for the period ending December 31, 2021.

Ms. Badgett presented the report.

- 5F.** Recognizing the service of outgoing Mayor Tammy Dana-Bashian.

Mayor Pro Tem Grubisich outlined the Mayor's service to the City and presented a plaque. State Representative Rhetta Bowers presented a House Resolution. Laura Hallmark, City Secretary, presented the Mayor with a custom pickleball paddle named "The Gavel." Councilmembers Brown, Sherrill, Margolis, Laning and Bell provided personal remarks. Brian Funderburk, City Manager, presented the Mayor with a photo collage of her service. Mayor Dana-Bashian provided personal remarks.

- 5G.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Deputy Mayor Pro Tem Sherrill made the following announcements:

The Residential Safe Room Rebate Program is accepting applications through April 1st.

No internet service at home? Your Rowlett Public Library has FREE wi-fi hotspots available for checkout for three weeks at a time.

The City Council General and Special Elections will be held on May 7th. The filing period for Mayor and Councilmembers Places 2, 4 and 6 ends this Friday, February 18th. Write-in candidate deadline is Tuesday, February 22nd. The filing period for all candidates for Councilmember Place 1 – unexpired term ends March 7th. If you are interested in running, you may request a City Council Candidate Guide from the City Secretary's Office on the City's website.

Notify Me is an email subscription to all things City of Rowlett – meeting agendas, minutes, newsletters and special events. You can specify which notifications you wish to receive or sign up for all of them. You could ensure you receive the Friday @ 5, which is chock full of City-related information.

The City's Office of Emergency Management has created a page that provides ongoing updates with helpful information ahead of any winter weather events. Visit Rowlett.com and the link will be under NewsFlash or type "winter weather" in the search bar.

For more information on these and all other City-related events, please visit Rowlett.com or call the Action Center at 972-412-6100.

Development company, JacksonShaw, wishes to invite the Rowlett Community to attend an informative and open discussion of Lakeview Business District. Lakeview Business District is a proposed master-planned business park along President George Bush Turnpike. The district will help address the needs of the growing e-commerce, technology, research & development, logistics and supply chain sectors within Rowlett and surrounding areas. These meetings will be held at the Rowlett Community Centre from 7 – 9 p.m. on March 1st, March 8th and March 22nd. Information on the project can be found on the website: www.LBDRowlett.com.

6. CITIZENS' INPUT

In person comments:

1. Scott Fundling, Rowlett; municipal judge
2. Debra Shinder, Rowlett; take area
3. Dave Holl, Rowlett; Rowlett Road widening project
4. Rhonda Wolfe, Rowlett; take area
5. Michelle Nouvel, Rowlett; take area
6. Stephanie Higgins, Rowlett; take area

Emailed comments from the following read into the record:

1. Charlie Reilly, Rowlett; take area
2. Jill Reilly, Rowlett; take area
3. Tamra Williams, Rowlett; take area
4. Steven Horwitz, Rowlett; take area
5. Lynne Najera, Rowlett; take area

7. CONSENT AGENDA

7A. Consider approving the minutes.

Consider action to approve minutes from the following City Council meeting(s): January 31, 2022 Special Meeting and February 1, 2022 Meeting.

This item was approved on the Consent Agenda.

7B. Consider a resolution approving a contract for election services.

Consider a resolution approving an Election Services Contract with Dallas County on behalf of the Dallas County Elections Administrator for the May 7, 2022, General and Special Elections.

This item was approved on the Consent Agenda as RES-009-22.

7C. Consider a resolution approving the purchase of parts and material for the wastewater collection and water distribution systems.

Consider an action to approve a resolution accepting the bid of and awarding a contract to Fortiline Waterworks in the amount of \$215,633.18 for the purchase of parts and materials for the wastewater collection and water distribution systems.

This item was approved on the Consent Agenda as RES-010-22.

7D. Consider a resolution for utility bill printing and mailing services.

Consider action to approve a resolution accepting the bid of and awarding a contract to DataProse, LLC through a cooperative purchasing agreement with the City of Plano for 2/22/2022 through 9/30/2022 for utility bill printing and mailing services and authorizing the City Manager to issue a purchase order in the amount not to exceed \$98,000 and execute the necessary documents for said services.

This item was approved on the Consent Agenda as RES-011-22.

7E. Consider a resolution approving an internal audit risk assessment.

Consider a resolution approving a proposal from Weaver & Tidwell L.L.P. to develop an internal audit risk assessment.

This item was approved on the Consent Agenda as RES-012-22.

7F. Consider a resolution executing a task authorization for engineering design work.

Consider action to approve a resolution executing Task Authorization FY22-FNI-02 in the amount of \$99,500 with Freese and Nichols, Inc. (FNI) for engineering design work associated with the Springfield and Rowlett Creek AV Billing Meter Site Improvements Project and authorizing the Mayor to execute the necessary documents for said services.

This item was approved on the Consent Agenda as RES-013-22.

Passed the Consent Agenda

A motion was made by Councilmember Margolis, seconded by Mayor Pro Tem Grubisich, including all the preceding item(s) marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. INDIVIDUAL CONSIDERATION

There are no items for this agenda.

Council took a short break at 9:14 p.m. and reconvened at 9:21 p.m.

Council will convene in Executive Session to discuss Item 2B. Public comments were received from the following:

In person

1. Becky Brunsen, Rowlett
2. Norma Denham, Rowlett
3. Dretha Burris, Josephine, TX
4. Keane Fedosky, Rowlett
5. Patty Allen, Rowlett
6. Debra Shinder, Rowlett

Emailed comments were read into the record:

1. Hope Lochridge
2. Amy Kenworthy
3. Cathy Haden
4. Anne Graves
5. Erica Kenworthy
6. Bridget Williams
7. Chris Kilgore
8. Scott Kenworthy
9. Carol Stanners
10. Nicole Laidlaw
11. Timothy Lehmann
12. Scott Aritam
13. Rajish Jose
14. Amber Lehmann
15. Christy & Todd Motes
16. Staci Gore


The Council convened in Executive Session at 9:54 p.m.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

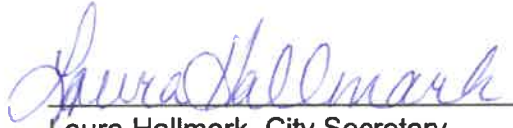
There was no action taken.

9. ADJOURNMENT

The meeting adjourned at 11:55 p.m.



Matt Grubisich, Mayor Pro Temporary



Laura Hallmark, City Secretary

Approved on: March 1, 2022