



# CITY OF ROWLETT CITY COUNCIL/ CIP TASK FORCE SPECIAL WORK SESSION MINUTES

*Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.*

---

Saturday, June 4, 2022

8:00 A.M.

Municipal Center – 4000 Main St.

---

## CIPTF/CITY COUNCIL CITY FACILITIES TOUR

**Present:** Mayor Margolis, Councilmember Galuardi, Councilmember Winget, Councilmember Britton, Councilmember Bell, Councilmember Shinder, Mr. Ernst, Mr. Volz, Mr. Schupp, Mr. Hokanson and Mr. Kull

1. Meet at City Hall, 4000 Main Street – 8:00 a.m.

Began at 8:00 a.m.

Brian Funderburk, City Manager, provided a brief overview for the day.

Tour Municipal Complex – 4000 Main Street

Group walked through City Hall, City Hall Annex and the outside of the the Human Resources building.

2. Tour of City Facilities – Stops will Include:

Rowlett Public Library – 3900 Main Street

Laura Tschoerner, Director of Library Services, showed the group the layout of the current space and addressed limitations and issues being located in a leased location.

Police Station – 4401 Rowlett Road

Associate Judge, Chris Kilgore, showed the group the office and courtroom for the Municipal Court. Interim Police Chief Dan Miller showed the group the spaces for Communications, Administration, CID, Patrol, locker rooms, jail and the evidence building.

Fire Administration – 4701 Rowlett Road

Assistant Fire Chief Tim Gauthier showed the group the building and Mr. Ernst showed the upstairs space utilized by RCCC/CERT, and then the outside of the building and structural issues.

Public Works/Animal Shelter – 4310 Industrial Street (lunch to go)

Munal Mauladad, Managing Director of Community Development and Engineering, along with Dale Jackson, Building Official and Asher Moore, Animal Shelter Manager, showed the group the outside runs, inside kennels and a glimpse of the renovations to the lobby area – access restricted due to it being an active construction site.

Mark Leal, Utility Operations Manager, showed the group the office spaces, fleet area and traffic's sign shop, as well as the outside storage facilities.

Parks Department Maintenance – Community Park, 8700 St. Andrews

Matthew Harned, Parks/Facilities Superintendent, showed the group the office space and updates to the outside storage, bathroom and storage/work building.

City-Owned Property – Pecan Grove Park, Miller Heights Drive

Mr. Funderburk reviewed the layout discussions held with the previous Council regarding frontage road facing lot and back lot.

Herfurth Park – 4601 Centennial Drive (detour off Skyline Drive/Llano Street)

Aaron Cleaver, Director of Parks and Recreation, met the group at Herfurth Park to outline the current status of the park and the proposed phases II and III.

3. Return to City Hall no later than 2:00 p.m. \*Time is estimated.

Group returned to City Hall and concluded at 1:15 p.m.

  
Blake Margolis, Mayor

  
Laura Hallmark, City Secretary

Approved on: June 21, 2022