



CITY COUNCIL STRATEGY AND PLANNING SESSION MINUTES
ROWLETT FIRE STATION #2 ~ 8602 SCHRADE RD. ~ ROWLETT, TEXAS 75088
JUNE 9, 2022

Present: Mayor Margolis, Councilmember Galuardi, Councilmember Winget,
Councilmember Bell and Councilmember Shinder

Opening Remarks and Review of Goals

Mayor Margolis called the meeting to order at 8:09 a.m.

Brian Funderburk, City Manager, outlined the process and purpose for the day – presentations by departments of needs and further discussions regarding details of budget requests will take place during the budget workshop. Each department will present their department focus, successes, challenges and prioritized budget requests.

Public Input

There were no comments.

Department Budget Needs

Human Resources: Richard Jones, Director of Human Resources and Shawn Ruff, Human Resources Administrator, presented the information for this department. Budget requests included: increased funds for Leadership Academy, employee retention events and consulting services for the climate assessment.

Municipal Court: Marilee Stanley, Interim Court Administrator and Marshal Darvin Hill presented the information for this department. There were no budget requests for FY23.

Community Development: Munal Mauladad, Managing Director of Community Development and Engineering, along with Dale Jackson, Building Official, presented the information for this department. Budget requests included: Plan Review Manager and Assistant Building Official.

Engineering: Jeff Cohen, Interim Director of Engineering, along with Ms. Mauladad, presented the information for this department. Budget requests included: Senior Administrative Assistant, increased funds for telephones and increased funds for professional consulting.

Library: Laura Tschoerner, Director of Library Services, along with Philip Barott, Library Services Manager, presented the information for this department. There were no budget requests for FY23.

Break at 10:09 a.m. and reconvened at 10:20 a.m.

City Manager's Office: Mr. Funderburk, along with Angie Smith, Deputy City Manager, presented the information for this department. Budget requests include: Grant Coordinator/Writer and increased funds to promote Grants Coordinator to Grants Manager.

Public Works: Ronnie Obrien, Interim Director of Public Works, along with Mike Lasby, Asset Manager, presented the information for this department. Budget requests include: increased funds for inventory (pipe and appurtenances), Streets FTE, increased funds for facilities repairs, increased funds for fuel due to increased costs, two vehicles (Engineering Inspector, Lake Cleanup) and increased funds for CDL training.

Parks and Recreation: Aaron Cleaver, Director of Parks and Recreation, along with Kari Pacheco, Assistant Director of Parks and Recreation, presented the information for this department. Budget requests include: irrigation technician, salary increase for recreation aides, two Maintenance Specialist III and Wet Zone perimeter fencing.

Break at 12:15 p.m. and reconvened at 12:24 p.m.

City Secretary/Action Center/City Council: Laura Hallmark, City Secretary, presented the information for this department. Discussion regarding Council's budgeted funds for training/travel/registration and Community Outreach. A guideline will be developed for Community Outreach parameters. There were no budget requests for FY23.

Information Technology: Joey Brock, Director of IT, presented the information for this department. Budget requests include: Applications Analyst, Multifactor Authentication, Public Safety Administrator, Mobile Device Management and a GIS Analyst.

Finance: Wendy Badgett, Director of Finance, presented the information for this department. Budget requests include: Treasury and Debt Manager.

Fire: Fire Chief Neil Howard presented the information for this department. Budget requests include: Light & Air truck, Knox KeySecure, increased funds for fleet maintenance, increased funds for City-wide preparedness, radio replacement, ladder truck for Sapphire Bay, promotions for staffing of Sapphire Bay, training tower equipment, increased funds for training, increased funds for Outdoor Warning System maintenance.

Break at 2:45 p.m. and reconvened at 2:51 p.m.

Economic Development: Libbey Tucker, Director of Economic Development, presented the information for this department. There were no budget requests for FY23.

Wrap up

Mr. Funderburk and the Mayor thanked everyone for their participation.

The meeting adjourned at 3:16 p.m.



Blake Margolis, Mayor



Laura Hallmark, City Secretary

Approved on: June 21, 2022

