



## LIBRARY ADVISORY BOARD MINUTES

*Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.*

Thursday, August 11, 2022

6:30 p.m.

Rowlett Public Library - 3900 Main Street

1. Meeting called to order by Vicki Stallcup-Causey, Chair, at 6:30 p.m. and determined a quorum was present.
  - Members present: Vicki Stallcup-Causey, Jerry Hickman, Janet Alvarez, and Shannon Bryan (arrived at 6:32 pm)
  - Members absent: Deborah Smith and Suzanne Webster
  - City Council Liaison: Pamela Bell
  - Staff present: Laura Tschoerner, Library Services Director
  - Visitor(s) Present: N/A
2. Members select voting alternate(s), if necessary.
  - Alternate Jerry Hickman was selected as a voting member for Deborah Smith
  - Alternate Janet Alvarez was selected as a voting member for Suzanne Webster
3. Citizens' Input

N/A
4. Consider approving minutes from the previous meeting held on April 14, 2022
  - Jerry Hickman made a motion to accept the April 14, 2022 minutes, Janet Alvarez seconded the nomination, and the vote was unanimous of those members present.
5. Update from City Council Liaison Pam Bell
  - Music on Main is on Fridays until August 26<sup>th</sup>
  - City Council will have meetings on the FY2023 Budget on Thursday, August 18 and Monday, August 22. The City should be receiving extra funds from Dallas County and DART.
  - Rowlett Council Members recently participated in a meeting with other municipal leaders and spoke with Texas Representative, Nathan Johnson.
  - 24 affordable housing units are being constructed in Rowlett near Woodside and the City of Rowlett was awarded 2 million to help citizens afford housing.
  - August 13 is the last day for the Wet Zone this summer and they will have their annual Pooch Plunge August 14. Tickets are available now.
  - This quarter, 17 new businesses opened in Rowlett.
  - The Parks and Recreation Department is hiring for various positions. Visit the City of Rowlett website for more details.
6. Library Director's Report
  - Laura Tschoerner, Library Services Director, gave an update on the latest programs and events happening at the library
  - The Summer Reading Program ran from June 11 to August 6 with 1,734 registered participants (3 times last year's registration). 3,459 people attended programs and over 6,500 hours were read by participants
  - At the end of July, Librarian Mary Lynn Saxton, retired after 11 years of service
  - The Library recently obtained replacement self-check machines since the previous machines were no longer supported by the service provider

- The Institute of Museum and Library Services along with Texas State Library and Archives Commission recently awarded the Library two grants - \$5,295 from the Special Projects Grant for expanded Wi-fi hotspot service and \$5,415 from the Texas Reads Grant for the Summer Reading Program in 2023.
- In September, the Library plans on holding gift card prize drawings to promote Library Card Sign-up month. The Library will also modify checkout limits to enable 40 items and 10 DVDs to be checked out in September. The Library will host a Food for Fines Event the first two weeks of November.

7. Discussion of updates to the Library's Strategic Plan

- This item is tabled until the September meeting.

8. Discuss visiting neighboring libraries

- Members discussed visiting neighboring libraries each quarter. The first library the group would like to visit is the Allen Public Library. Plans were made to schedule a visit for a Thursday evening in September. Director Laura Tschoerner will contact members with further details and information will be publicly announced in the event of a quorum

9. Public Announcements.

- Jerry Hickman invited members to attend a Friends of the Library meeting on Tuesday, **August 16**

10. Members of the Board or Commission may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matter has been properly placed on a posted agenda.

- Future agenda topics  
 Call to order  
 Chair selects voting alternate, if necessary  
 Citizens' Input  
 Consider approving minutes from the previous meeting  
 Update from City Council Liaison Pamela Bell  
 Library Director's report  
 Discussion of updates to the Library's Strategic Plan  
 Discuss visit to Allen Public Library  
 Discuss participation of Board in upcoming events  
 Public Announcements  
 Future agenda items  
 Adjourn

11. Adjournment.

- The meeting adjourned at 7:40 p.m.

  
 Chairperson

  
 Date