

OFFICIAL MINUTES OF THE ROWLETT PUBLIC LIBRARY ADVISORY BOARD

Date: Thursday, January 14, 2010
Location: Library Conference Room, 3900 Main Street

1. Meeting called to order at 7:02 p.m. and a quorum was present.
 - Members present: Veda Kull, Donna Davis, Pat Harris, Ginny Thomas, Julie Plummer, Penny Graham and Mary Baldwin.
 - Staff present: Director of Library Services Kathy Cockcroft.
2. Consider approving the minutes of the regular meeting of December 10, 2009.
 - Motion made by Veda Kull to accept the minutes as written, seconded by Mary Baldwin; motion passed unanimously.
3. Receive State of Library report for December 2009.
 - Loan Star grant received today and will be spent on pre-determined items, especially literacy stations.
 - Applied for Texas Arts Commission grant to pay for one guest performer for summer reading program; Friends of the Rowlett Library, Inc. gift will support rest of program.
 - Volunteer hours up!
 - Problem with hard drive, received new one under warranty.

Receive an update on the library's budget.

 - December report presented by Kathy Cockcroft.

Receive an update on the Library Equipment Acquisition Fund (L.E.A.F.).

 - Update for "ongoing" book sale
 - December sales: \$179.25.
 - Update on tote bag donations
 - December sales: \$10.00 (2 bags).

Receive ongoing report on volunteer hours in Library.

 - Volunteer hours worked in December: 109.25 hours.

Receive an ongoing report on programs.

 - City Manager's Book Club meets third Thursday of month. Selection this month is *To Kill a Mockingbird*.
 - Talent Show is January 30th, Chick-Fil-A cow, Dewey Duck and other mascots to appear.

Announce upcoming events.

 - Library to host "Reaching Our Spanish Audience" on January 22nd from 9 a.m. to 4:30 p.m.
4. Update Board regarding joint City Council work session scheduled for December 15, 2009.
 - Pat Harris reported on presentation to Council, was well received.
5. Discuss 2010 North Texas Conference for Library Supporters.
 - Conference planned for February 12-13 in Fort Worth for Friends, Board members, Library staff.

6. Discuss Senior Survey.

- Survey is on hold due to new Staff Liaison to Senior Advisory Board is Director of Parks and Recreation.
- Donna Davis needs help with computer class for seniors.

7. Discuss proposed revisions of the Library's Policy Manual.

- Discussion with City Manager, but on hold until committee for revisions meets again to finalize.

8. Discuss 21st Century library vision.

- Looking at downloadable books.
- New website screenshot was presented by Kathy Cockcroft; highlighted resources not readily available under old website.

9. Public Announcements.

- Northeast Texas Library System (NETLS) Regional Planning meeting is 10 a.m. Thursday, January 21 at the Wylie Public Library. Pat Harris will attend.

9. Future Topics.

- Call to order
- Consider approving the minutes from the regular meeting held January 14, 2010
- Receive the State of Library report for January 2010
 - receive an update on the library's budget
 - receive an update on Library Equipment Acquisition Fund (L.E.A.F.) fund
 - a) update on the "ongoing" book sale
 - b) update on tote bag donations
 - receive ongoing report on volunteer hours in library
 - receive an ongoing report on programs
 - announce upcoming events
- Discuss 2010 North Texas Conference for Library Supporters
- New website presentation for Library Board input
- Discuss proposed revisions of the Library's Policy Manual.
- Discuss 21st century library vision
- Public Announcements
- Future Topics
- Adjourn

10. Adjournment.

Motion made to adjourn by Mary Baldwin, seconded by Ginny Thomas.
Meeting adjourned at 7:52 p.m.

Pat Harris

Pat Harris, Chairperson

3/11/10

Date