



# CONTRACTOR REGISTRATION FORM

City of Rowlett • Building Inspections Dept. • 3901 Main Street • Rowlett, TX 75088

**Select Registration Type:**

- Utility Contractor/Subcontractor \$100 registration fee – Expires Dec 31
- Concrete Contractor (ROW, Flatwork/Drives/Sidewalks, etc) \$75 registration fee – Expires Dec 31
- Irrigator \$75 registration fee – Expires Dec 31
- Mechanical Heat and Air Conditioning \$75 registration fee – Expires Dec 31
- Electrical/Master only No Fee – Expires same as State License
- Electrical Sign Contractor/Master only No Fee – Expires same as State License
- Plumber/Master only No Fee – Expires same as State License
- General Contractor\* \$75 registration fee – Expires Dec 31

\*Includes but not limited to Home Builder, Roofer, Pool Contractor, Fencing Contractor & Sign Constructor with no Electrical

**Applicant must sign and attach a copy of their current Texas Driver's License AND if registration is for a licensed trade (Plumber/Electrician, HVAC & Irrigator) then the Master or License Holder must also attach their Texas State Master Trade License. A Certificate of Insurance is also required for Concrete and Utility Contractors. For General Contractors, an Officer or Owner of the company (President, Vice President or CEO) must sign and provide a copy of their Texas Driver's License.**

Business Name: \_\_\_\_\_

Company Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Master License Holder Name (if applicable): \_\_\_\_\_

Master State License #: \_\_\_\_\_ License Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Business Address Street /State/Zip: \_\_\_\_\_  
Street City State Zip

Office Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ Cell Number: \_\_\_\_\_

**The undersigned person will be held responsible for seeing that all work being performed under this registration is completed and is in compliance with the building codes and City ordinances.**

\_\_\_\_\_  
Signature of Business Owner/Officer/License Holder

\_\_\_\_\_  
Printed Name of Signer

For Office Use Only:

Entered By: \_\_\_\_\_ Date: \_\_\_\_\_ Fee Amount \$ \_\_\_\_\_ Invoice # \_\_\_\_\_

Registration Professional License No.: \_\_\_\_\_ To Expire: \_\_\_\_/\_\_\_\_/\_\_\_\_

**\*\*\* NO EMAILED SUBMISSIONS WILL BE ACCEPTED \*\*\***