



CONTRACTOR REGISTRATION FORM

City of Rowlett • Building Inspections • 5702 Rowlett Road • Rowlett, TX 75089

Select Registration Type:

- Utility Contractor/Subcontractor \$100 – Expires Dec 31
- Concrete Contractor (ROW, Flatwork/Drives/Sidewalks, etc) \$75 – Expires Dec 31
- Irrigator \$75 – Expires Dec 31
- Mechanical Heat and Air Conditioning \$75 – Expires Dec 31
- Energy Inspector (Provide HERS Rater Certification) \$50 – Expires Dec 31
- Electrical/ Electrical Sign Contractor/Master Only No Fee/Expires same as State License
- Plumber/Master only No Fee/Expires same as State License
- General Contractor* \$75 registration fee – Expires Dec 31

*Includes but not limited to Home Builder, Roofer, Pool Contractor, Fencing Contractor & Sign Constructor with no Electrical

Applicant must sign and attach a copy of their current **Texas Driver's License** AND a copy of the **Texas State License** if registration is for a licensed trade (i.e. Plumbing, Electrical, HVAC, Irrigation, or Energy Inspector). Please note, the MASTER license is required for Plumbing & Electrical registrations. For **General Contractors**, an Officer or Owner of the company (President, Vice President or CEO) must sign and provide a copy of their Texas Driver's License. A Certificate of Insurance is also required for Concrete and Utility Contractors.

Business Name: _____

Company Contact: _____ **Title:** _____

License Holder Name: _____ **Email:** _____

State License #: _____ **State License Expiration Date:** ____/____/____

Business Address Street /State/Zip: _____
Street City State Zip

Office Number: _____ **Cell Number:** _____

Personnel authorized to obtain a permit under this company name: (use company letterhead for additional names):

The undersigned person will be held responsible for seeing that all work being performed under this registration is completed and is in compliance with the building codes and City ordinances.

This form must be notarized. REGISTRATION FEES ARE \$75.00 PER LICENSE/REGISTRATION BEING REGISTERED (except for plumbing, electrical, propane, fire alarm and fire sprinkler contractors which are not charged a registration fee). RENEWAL NOTICES WILL BE EMAILED ONLY IF AN EMAIL ADDRESS IS PROVIDED. NO OTHER NOTICES WILL BE PROVIDED. You may email applications to: buildinginspections@rowlett.com

The State of Texas
County of _____ §

BEFORE ME, the undersigned authority, on this day personally appeared _____ known to me to be the person whose name is subscribed to the foregoing instrument and, being by me the first duly sworn, upon oath declared that the statements and capacity acted in are true and correct.

Signature Title

Subscribed and sworn to before me, this _____ day of _____ 20____ A.D. to certify which witness.

Notary Public - Signature