



City of Rowlett Environmental Services
 Mailing Address: 3901 Main Street, Rowlett, TX 75088
 Physical Address: 3901 Main Street, Rowlett, TX 75088
 Telephone: 972-412-6125 Fax: 972-412-6228 Website: www.rowlett.com

RETAIL FOOD ESTABLISHMENT PERMIT APPLICATION

Please check one: Initial Renewal

Permit Fee: \$250 Dine-In \$200 Carry-Out \$400 Grocery/Dept. Store

No permit will be processed if application is not complete, not legible,
and/or required documentation or fee is incorrect and/or missing

Permit fees are non-refundable

Print or type all information legibly

FOOD ESTABLISHMENT INFORMATION

Name of Establishment: _____

Address of Establishment: _____

Manager of Establishment: _____

Phone: _____ FAX: _____ E-mail: _____
(Required)

OWNERSHIP INFORMATION

TEXAS STATE SALES TAX NUMBER (Required):

(If not applicable, use FEIN #) _____

Check one: Proprietorship Corporation[†] Partnership (list all partner's names, addresses, driver's license on back of application)

[†] For Corporation, include name of Registered Agent in Texas

* For non-profit, include tax exemption paperwork

Name of Proprietorship, Corporation, or Partnership: _____

Address: _____

Street
City
State
Zip

Name of Contact Person: _____ Title: _____

Phone: _____ FAX: _____ E-mail: _____
(Required)

I understand any permit granted from this application may be revoked for cause. Failure to comply with the City of Rowlett rules and regulations, as well as any notices for correction of violations affecting public health and sanitation, and/or any false or misleading information provided on this application, shall be deemed cause for revocation of the Food Establishment Permit and **CLOSURE** of the establishment.

Print Name
Signature
Position/Title
Date

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For Environmental Health Services office use below this line

PERMIT NO. _____ (Rev 11/2014)

Approved by
Date