



Residential New Construction - Plan Review Checklist

New Residential NEW SLAB

_____ **Permit Application & New Meter Set Service Order Form**

_____ **(1) Site plans to include on 11 x 17 paper:**
Legal Description (lot, block, subdivision)
Property lines and lot dimensions
Proposed structure and all existing buildings
Proposed Flatwork
All easements
North area and scale
Setbacks- approved setbacks for front, side & rear of house must be shown on site plan
Landscape Plans required if lot frontage is less than 60' (for tree placement only)

_____ **New Meter Set Service Order form:** Need meter size & utility billing Information

_____ **2015 IECC Energy Code compliance form**

_____ **(1) Engineered Foundation and Sheer wall plans on 11 X 17 paper**

_____ **(1) House Plans to include on 11 x 17 paper:** Floor plans, exterior elevations, roof design, electrical design, plumbing design, construction details, window/door schedule, Masonry on wood details

_____ **(1) Electronic Copy of ALL of the above:** Permit application, site plan, energy code compliance, engineered foundation and sheer wall designs and house plans.

New Residential with EXISTING SLAB

_____ **Permit Application**

_____ **Letter from Engineer approving slab**

_____ **2015 IECC Energy Code compliance form**

_____ **Sheer wall plans on 11 X 17 paper**

_____ **(1) One set of House Plans on 11 x 17 paper to include:** Floor plans, exterior elevations, roof design, electrical design, plumbing design, construction details, window/door schedule, Masonry on wood details

_____ **(1) Electronic Copy of ALL of the above:** Permit application, site plan, energy code compliance, engineered foundation and sheer wall designs and house plans.

Other forms that may be needed: Contractor Registration for General, Electrician, Plumber and Mechanical

****ALL PLANS SHOULD ALL BE ON 11 X 17 PAPER****